



East Worlington Parish Hall

East Worlington, CREDITON, Devon EX17 4TS

Charity Number 267969

Environmental Policy

A. Policy Statement:

1. East Worlington Parish Hall Committee believes the protection of the environment and respect for natural resources is of the utmost importance and a major priority.

B. Aim:

1. Our ultimate aim is to reduce the negative impact on the environment by all that we do in our management of our Parish Hall as a vital facility of the community.

C. Objectives:

1. Maintain respect for the environment by ensuring the most effective and efficient use of natural resources including the responsible use of energy.
2. Conserve materials by using renewable, recycled and recyclable products wherever possible.
3. Ensure the use of environmentally friendly products and minimise or eliminate the use of environmentally exploitative products.
4. Minimise, where possible, the creation of waste, especially hazardous waste and wherever possible, recycle or reuse materials; dispose of all wastes through safe and responsible methods in compliance with the relevant environmental legislation; where safe, legal and practical to do so,

D. Implementation Strategies:

1. The Parish Hall Committee has adopted the following strategies to implement this policy.:
 - a. Energy
 - i. Heat Source – take all opportunities to ensure the heating systems for the Hall are the efficient and effective and achieve the least possible demand on environmental resources
 - ii. Heat Loss – take all opportunities to reduce heat loss through, insulation, double glazing, draft excluded doors, etc.
 - iii. Lighting – take all opportunities to install and use energy efficient lighting including the use of LED lights and movement sensitive light switches.
 - iv. Kitchen equipment – take all opportunities to install and use energy efficient kitchen appliances, including, cooker, fridge, dishwasher, extraction units, etc

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- b. Water
 - i. Consumable and Cleaning Water - Use the minimum quantities of water possible in accordance with its activities and ensure that the water it uses is both supplied and disposed of, in the purest condition possible, meeting statutory requirements. e.g. through avoiding unnecessary flushing of urinals when the hall is not in use. It will communicate to users and staff the need to conserve water e.g. turning taps off after use.
 - ii. Water infrastructure maintenance – ensure the plumbing system is in good condition and address any leaks immediately
 - iii. Rain Water – the building with a thatched roof does not enable the collection and use of rain water
- c. Waste
 - i. Recycled and Recycling – where possible use recyclable products and recycle used and redundant materials and equipment
 - ii. Sewage – the hall is linked to a septic tank arrangement located on the neighbour's property and system owned by the neighbour. Every effort is made to secure the appropriate use of the system by the hall.
- d. Materials
 - i. Biodegradable Products - Minimise and where possible eliminate all forms of pollution, by using biodegradable chemicals
 - ii. Natural Building Products – on building work where possible use environmental-friendly products and minimising use of solvents and lead-based paints
- e. Community
 - i. Noise Pollution – ensure that all events held within the hall do not create noise disturbance for the community and encourage visitors to arrive and leave the hall in a community sensitive manner
 - ii. Smell pollution – ensure all activities and items that may lead to unpleasant smells are managed to reduce any impact on the environment.
 - iii. Visual Impact – maintain the outside of the hall in good and tidy condition
- f. Travel
 - i. Transport – where possible encourage people to walk cycle or share car journeys when visiting the hall.
 - ii. Local Services and Trades – utilise where possible and appropriate local tradespeople
- g. Education and Awareness
 - i. Raise awareness and educate users and visitors to the hall through our publicity and booking materials and on our website.

E. Monitoring

1. It is the responsibility of all Parish Hall Committee members to monitor the implementation of this policy and report to the committee any contraventions. The Committee must decide on any action that must be taken to ensure this policy is implemented appropriately.

F. Review

1. This policy will be reviewed annually.
 - a. Next review date September 2017

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Appendix 1

East Worlington Parish Hall Environmental Policy - Condition Audit and Plan 2013				
		Description 2013	Actions Required	Action Progress
Main Hall	Floor	Suspended timber floor; No insulation; No DPM; Damp conditions; Timber decay.	Install DPM and insulation; Improve floor structure.	Achieved 2016
	Walls	Stone lower wall about one metre; Cob wall; Lime render. External condition lime plaster delaminating. Internal condition good)	Maintain in good condition; Repairs to external walls needed	To be addressed
	Ceiling	Suspended ceiling in asbestos based board. No insulation	Remove asbestos boards. Install Insulation	Achieved 2016
	Windows	No double glazing on any window; Front two windows in poor condition; Rear opening windows poor fitting resulting in drafts	Repair maintain and replace as appropriate and install double glazing were possible.	To be addressed
	Lighting	Poor lighting. 6 single lamps hanging from ceiling	Install a more effective energy efficient lighting solution including LED where possible.	Achieved 2016
	Heating	Wall mounted radiant heaters inadequate and creates condensation	Install a ambient heat energy efficient solution.	Achieved 2016
Kitchen	Floor	Concrete floor uneven; No insulation and no DPM.	Install DPM, insulation and level and seal a solid floor solution	To be addressed
	Walls	External North-facing wall - Single skin concrete block	Add insulation, board and skim internally	To be addressed
	Walls	External West-facing - solid stone	Skim internally to enable effective cleaning	To be addressed
	Walls	Internal East-facing - solid stone between storeroom	Skim internally to enable effective cleaning	To be addressed
	Walls	Internal South-facing - timber frame and panelling between main hall	Add insulation and skim	To be addressed
	Ceiling	Plasterboard partly to sloping roof and partly to suspended ceiling.	Install an insulation solution to all ceiling	To be addressed
	Windows	Single glazed window in North-facing wall.	Replace with a doubled glazed solution	To be addressed

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	Roof lights	Two roof lights single glazed with metal frame adding to condensation and heat loss problem	Replace with double glazed and insulated frame solution	To be addressed
	Lighting	Single strip light and two ceiling mounted lights	Replace with LED lighting solution	To be addressed
	Heating	Electric radiant wall heater - inadequate heating adding to condensation	Replace with a more efficient and effective ambient heat solution	To be addressed
	Cooking	Electric cooker	Maintain in good condition and replace with energy efficient solution what appropriate	To be addressed
	Appliances	Electric appliances, e.g. fridge	Maintain in good condition and replace with energy efficient solution what appropriate	To be addressed
Storeroom				
	Floor	Suspended timber floor	Add insulation when possible	To be addressed
	Walls	External wall North-facing - solid stone	Maintain in good condition	On-going maintenance
	Walls	External wall South-facing - solid stone	Maintain in good condition	On-going maintenance
	Walls	Internal wall West-facing - solid stone between kitchen	Add insulation plasterboard and skim	Achieved April 2017
	Walls	Internal wall East-facing - half solid block and half-timber A-frame with chip board facing and no insulation	Add insulation, board and skim	Achieved April 2017
	Ceiling	Rafters open to roof tiles. No insulation	Add insulation, board and skim	Achieved April 2017
	Windows	Open window with wooden shutters in south wall	Fill in window space with solid stone to match rest of wall	Achieved September 2015
	Lighting	Single strip light with movement sensor switch	Maintain in good condition	2013 ongoing
	Heating	No heating	Hall boiler to be located in storeroom	Achieved May 2016
Foyer/Toilets				
	Floor	Concrete floor; no insulation.	Replace floor with insulation and DPM	To be addressed
	Walls	Single skinned block and rendered/plastered	Apply an insulation solution	To be addressed

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	Door	External door to outside. Poor fitting resulting in drafts and heat loss. Internal door to hall Poor fitting resulting in heat loss from hall.	Replace doors with draft exclusion	To be addressed
	Ceiling	Suspended ceiling with rockwool 75 mm insulation	Increase insulation	To be addressed
	Windows	Single glazed, metal framed cringle windows	Replace windows with double glazed solution	To be addressed
	Lighting	Single lamp light fittings in toilets and foyer	Install energy efficient LED lighting solution	To be addressed
	Heating	No heating resulting in danger of burst pipes	Install energy efficient ambient heat solution	To be addressed
Water	Consumable Water	Water for drinking use in kitchen	Adopt a policy for water conservation, including supporting only necessary water use and ensure taps are fully turned off.	Adopted 2013
	Cleaning Water	Hot water for hand wash cleaning in kitchen and toilets heated with electric flow heater	Install a combination boiler solution when possible. Support only necessary water use and ensure taps are fully turned off.	To be addressed Adopted 2013
	Cleaning Water	Hot water for surface cleaning in kitchen	Install a combination boiler solution when possible. Support only necessary water use and ensure taps are fully turned off.	To be addressed Adopted 2014
	Toilet Water	Two toilets with traditional hand flushing action	Replace toilets when possible with low water flush options	To be addressed
	Rain Water	Main hall has thatched roof with no guttering Kitchen has tile roof with water to soakaway drain	No possible solution to collect and use rainwater.	
Waste	Catering	The kitchen is used for events that require catering.	To ensure the minimum amount of waste while catering. Encourage good quantity planning.	Adopted 2013

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	Sewage	The Parish Hall sewage system is a septic tank arrangements which is connected to the neighbouring property.	Make all users aware that only toilet paper should be flushed away. Provide facilities for other sanitary products	Adopted 2013
	Hand Drying	Currently paper towels are used for hand drying in the kitchen and toilets.	Install eco-friendly air hand driers when possible	To be addressed
Materials	Cleaning	Products used for cleaning are eco-friendly	Continue to use eco-friendly	Achieved 2013
	Washing Up	Products used for cleaning are eco-friendly	Continue to use eco-friendly	Achieved 2013
	Products	Products that are used as part of the business of the hall.	Where possible use recycled products	Achieved 2014
Community	Noise	The Hall is within a small hamlet surrounded by dwellings. Noise is possible from people attending and leaving events and from any events where loud noise is possible.	Ensure all users are aware of the sensitivity of noise and disturbance of local residents when attending and leaving the Hall. Restrict noise levels at all events to minimise any external disturbance	On-going
	External Environment	The Hall is within its own plan footprint with a small car park between the hall and the road.	Maintain the external parts of the building in a good and clean condition	On-going
	Smell	Smell could come from drains and waste products in bins	Maintain drains in good condition, minimise waste and address any issues quickly	On-going
Travel	Visitors	The hall is in a rural and isolated area and travel to events etc. is mainly by motor vehicle.	Encourage walking where possible Encourage 'car-sharing' where possible	Adopted 2013
	Trades People	Trades people are required from time to time to undertake work on the building	Where possible and appropriate utilise the skills of local trades people	Adopted 2013
Education	Promote eco-friendly approach	Currently PH Committee use eco-friendly cleaning products. No eco-friendly education programme in place	Develop information materials that promote and encourage an eco-friendly approach for users of the hall.	On-going