

EAST WORLINGTON PARISH HALL MANAGEMENT COMMITTEE
Minutes of Meeting Held on Thursday 10th March 2022
 7.30pm at EW Parish Hall

1. Present, Apologies and Welcome:

Present: Steve Baber (Chair), Campie Hurst Bannister (Vice Chair), Brian Edwards, Liz Guppy, Mark Shipley, Nigel Pankhurst, Sandy Haughton, Maggie Good, Amanda Mastroddi, Lou Mastroddi.

Apologies: Angie Lunn, Maxine Difford (Secretary), Nigel Sedgwick (Treasurer), Jonathan Harford, Ray Bassingthwaighe.

2. Minutes:

All the points for action from the last meeting have been actioned.

Decision	Action
The minutes of the meeting held on Thursday 13 th January were approved. All in favour	

3. Matters Arising:

- a) **Land Ownership** – No formal feedback from the Parish Council regarding the payment of £2,107.20 transferred from East Worlington Parish Hall funds to the Solicitors on 6th July 2020.

Decision	Action
Follow up with Parish Council to request an update on the current progress.	Nigel P
Check with Nigel which solicitor received the money. Crosse Wyatt or Stephen Scown	Nigel S and Maxine
Contact appropriate solicitor to enquire about the funds.	Nigel S or Maxine

- b) **Hall Broadband Setup** - Has been changed to Worlingtonhall.

- c) **Jubilee Events Donation**

Decision	Action
PH to donate up to £300.00 Proposed: Maggie Seconded: Mark	For purchase of main course for celebration lunch.

4. Finance:

- a) **Finance report** – Nigel informed us there had been no material change to the Accounts. Crocus and Cream teas raised £1,079.00 and the Omicron Hospitality Grant from the Council for £2,667.00.

5. Booking and Invoicing Systems:

Decision	Action
Discuss procedures for invoicing/wording as difficulties have been raised regarding late invoicing, forward charges and invoice numbers	Steve, Maxine and Nigel to meet.

6. Parking:

Despite a written request to the school to keep the hall's parking spaces free, difficulties persist and Jess, who runs the pilates classes, advised that she has lost business as people are reluctant to attend because of this.

Decision	Action
Talk to the school	Campie

7. New Resident Welcome Pack Review:

Liz confirmed that the welcome pack needed updating and will do so with Steve after the AGM. This to be placed on the Parish website.

8. Film Night Planning :

Mark has this in hand and a reminder has been sent (also on What's On in Witheridge Facebook page). Ice cream has been sorted.

9. 2022 Events:

- a) **Film Night** - confirmed Friday 25th March
- b) **Rock by the River Friday 15th July** - Poster has been prepared. Sarah Vertigan reports she has already received bookings.
- c) **Open Gardens and Cream Tea Sunday 27th February and 5th March** - weather was brilliant. Hall received a very positive web review. Raised more than normal for both the hall and NGS.
- d) **Pub Nights** - Provisional date 16th September 2022. Date required for Christmas.
- e) **Interest Talk** – Previously held in the Autumn. Liz is awaiting a response regarding Call My Bluff.
- f) **Quiz Night 2022** - Confirmed for October time to be run by Mark. Firm date needed.
- g) **Sunday Brunch** - To continue monthly. March's raffle to be donated to the Ukrainian Appeal.
- h) **Jubilee Celebrations** - 2nd-5th June
 - a) Beacon Lighting Thursday 2nd June- 8.15 for hotdogs and 9.15 for lighting. BYOB.
 - b) Walk from Affeton Mill organised by Sir Hugh Stucley, followed by cream tea at The Mill.

- c) Church Service at East Church followed by Bring and Share lunch in the Parish Hall from 12.30. BYOB
- d) Residents encouraged to plant a tree as part of the Queen's Green Canopy. Photos to be sent to us so a collage can be made. Jubilee plaques are available in Campie's porch. jubileetrees@ewph.uk
- e) Community competition for best decorated wheelbarrow.
Jubilee.wheelbarrows@ewph.uk

10. Fire and Health and Safety Risk Assessment and Checks:

Brian confirmed checks continuing. Fire alarm has been mended.

11. Maintenance:

- a) There was a heating issue which has been fixed.
- b) The hall thermometer has been fixed and more oil has been ordered.
- c) The temperature has been reduced to 17 degrees to preserve oil.
- d) Quote been requested for internal painting.
- e) The water heater in the kitchen is leaking slightly and Nigel P will look at this.

12. Any Other Business:

Discussion regarding future Chair. Mark Shipley has expressed an interest.

13. Date of Next Meeting:

Steve's last meeting as Chair. A new Chair will be appointed at the AGM.

Meeting and AGM 7.30pm on Thursday 12th May 2022 in the Parish Hall.

The meeting closed at 9.00 pm