

EAST WORLINGTON PARISH HALL MANAGEMENT COMMITTEE
Minutes of Meeting Held on Thursday 14th January 2021
7.30pm via Zoom due to Covid 19 Restrictions

1. Present and Apologies:

Present: Steve Baber (Chair), Campie Hurst Bannister (Vice Chair), Nigel Sedgwick (Treasurer), Maxine Difford (Secretary), Jonathan Harford, Liz Guppy, Philip Risdon, Ray Bassingthwaighte, Maggie Good, Sandy Haughton, Amanda Mastroddi, , Mark Shipley

Apologies: Jude Edmonds, Brian Edwards, Angie Lunn, Lou Mastroddi

2. Minutes:

All the points for action from the last meeting have been actioned

Monthly Draw – Facility Purchase for 2020 - Campie confirmed she will purchase previously agreed crockery for the kitchen post-lockdown.

Questionnaire - The prizes have been delivered and the results of the survey published on our website.

Liz passed on Martin’s thanks for the bottle of whiskey given as a thank you for his hard work on the new website.

The Christmas tree was a great success. Thank you to Lou and Amanda.

Decision	Action
The minutes of the meeting held on Thursday 12 th 2020 approved. All in favour	

3. Matters Arising:

- a) **Website committee information/email address removal** – Steve confirmed the committee’s personal emails have been removed from the website and that the old website had been taken down.
- b) **Parish Council Update** – Phillip reported the transfer of land at the front of the hall from the Church to the Parish Council was moving forward under Becky Smythe’s direction and ownership is expected to be in possession of the Parish Council soon. Steve advised that the waste water outlet runs into Campie’s sewage plant and that there is no formal arrangement for this.

Decision	Action
Ask our solicitor to look into a formal agreement regarding waste water run off when he looks at the land transfer associated with East Worlington House. Proposed: Steve Seconded: Jonny All in favour	Steve

8. Coronavirus and the Hall (update)

The hall is likely to remain closed for some time. Campie queried if we should ask for proof of testing certification as a requirement for access to the hall when we reopen. It was agreed to bear this in mind and review the regulations at the time and speak to our insurers regarding any liability.

9. Membership – Role of Chair

Steve advised he is happy for another Chair to take over at the AGM in May and asked if the committee knew anyone who would like to do so. The committee confirmed that they hoped Steve would continue and that they would support him in manual tasks.

10. Fire and Health and Safety Risk Assessment and Checks

Brian is continuing with the monthly Health and Safety and Fire Alarm Checks and the log book has been kept up to date. There are no outstanding issues.

11. Maintenance:

Amanda confirmed the heating is working well and has been turned down slightly.

12. Any Other Business

Philip advised that the Parish Council have put forward a proposal to install a bench in memory of Derek Webber at the end of Helmsley Lane with a view down over the village; and to add a memorial plaque for Michael Wall on the other bench outside the hall. This should be carried at their meeting on 21st January. Once the Council has worked out what to say on Michael's plaque, Campie will arrange for the plaque to be made to match the existing one for Winnie.

13. Date of Next Meeting:

7.30pm on Thursday 14th January 2021.

The meeting closed at 8.10 pm