



East Worlington Parish Hall

EAST WORLINGTON PARISH HALL TRUSTEES / MANAGEMENT COMMITTEE

COMMITTEE MEETING

Date: **Thursday 09th July 2020**
Time: **7.30 pm**
Venue: **Via Zoom due to Covid 19**

AGENDA

1. Welcome and apologies
2. Approval of Minutes of Meeting 14th May 2020
3. Matters Arising
 - a. Hall Security and Unlocking/Locking – key safe (for decision)
 - b. Trustees Annual Report (for information)
 - c. Defibrillator (for information)
4. Finance Report (for information and discussion)
5. Coronavirus and Hall (for discussion and decisions)
 - a. Risk Assessment
 - b. Financial Impact
 - c. Business Planning
 - d. Hiring Charging
 - e. Preparation for reopening
 - f. Communication
6. Community Social Programme (for discussion and decisions)
7. H&S / Fire Safety Checks (for information)
8. Maintenance (for discussion)
9. Website (for discussion and decision)
10. AOB