



East Worlington Parish Hall

Draft Minutes of the Annual General Meeting
Held on Thursday 10th May 2018
7.30pm at East Worlington Parish Hall

1. Meeting Opened by the Chair

Steve welcomed everyone to the meeting and he explained the AGM procedure and committee structure.

2. Present and Apologies

Present: - Steve Baber (Chair), Campie Hurst Bannister (Vice Chair, Community), Patrick Dwen (Treasurer), Rachel Jenkins (Secretary), Lorna Manton (Booking Secretary), Brian Edwards, Jonathan Harford, Liz Guppy Sandy Haughton, Philip Risdon, Ray Bassingthwaite, Shirley Moore, Angie Lunn.

Apologies: -, Miya Bond (Vice Chair Projects)
Also, present: Maxine Difford, Lou and Amanda Mastroddi

3. Minutes of the AGM dated 11th May 2017

Decision	Action
The minutes of the AGM dated 11 th May 2017 were approved and signed. Proposed: Phillip Seconded: Sandy All approved	

4. Matters Arising

There were no matters arising.

5. Annual Trustees Report

Steve told the meeting that the report was being worked on. He asked for suggestions as to what were the achievements of the year; The kitchen project, the plans for the foyer, the plans to repair the render and the windows and sorting out the car park were all mentioned. The good community events program was also felt to be an important achievement.

6. Treasurer's Report

Patrick had prepared finance reports for the period 1st April 2017 – 31st March 2018 which showed a total of £34,661.60 of available funds. A full financial report will be given in the full committee meeting following the AGM.

Patrick said that Sean Hartrey, who is an accountant, had examined the accounts and signed them off. The committee expressed their thanks to Sean for helping with this.

Decision	Action
Accept the accounts as a true record. Proposed: Sandy Seconded: Lorna All in favour	

Decision	Action
To write to Sean Hartrey to thank him for his help	Rachel

Thanks were given to Patrick for all his hard work with the accounts and during the year.

7. Notification of Organisations Representatives

Rachel had contacted the organisations to advise them of the meeting.

- i. **Review of Representative Organisations-** Steve suggested approaching the Sunday Club to see if they would like to have a representative on the committee and Campie suggested that the Womens group (which replaced the WI) may also like to have a representative.

Decision	Action
To speak to Christopher Boyles to ask whether the Sunday Group would like to have a representative on the committee.	Ray
To speak to the Woman's Group to ask whether they would like to have a representative on the committee	Shirley

- ii. **Parish Council** – Phillip Risdon will continue with this role for 2018/19
- iii. **Parochial Church Council** – Ray Bassingthwaite will continue with this role for 2018/19
- iv. **East Worlington Primary School/Chulmleigh Academy Trust** – Angie Lunn will continue with this role for 2018/19

8. Election of Elected Trustees

All committee members then stood down.

Decision	Action
All committee members were re-elected	

All in favour	
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9. Co-opted Trustees

There are vacancies to co-opt new Trustees

10. Election and Appointment of Officers of the Committee

Steve informed the Committee that he was willing to stand as Chair for one more year.

Steve Baber (Chair)

Proposed: Campie Hurst Bannister

Seconded: Lorna Manton

Campie Hurst Bannister (Vice Chair)

Proposed: Liz Guppy

Seconded: Sandy Haughton

Patrick informed the meeting that he does not wish to remain as Treasurer for the coming year; however, he said he is willing to continue in the role temporarily until a replacement can be found.

Patrick Dwen (Honorary Treasurer)

Proposed: Ray Bassingthwaite

Seconded: Shirley Moore

Maxine Difford (Honorary Secretary)

Proposed: Sandy Haughton

Seconded: Jonathan Harford

Lorna Manton (Honorary Booking Secretary)

Proposed: Angie Lunn

Seconded: Brian Edwards

11. Sub Committees

The Sub-Committees were reviewed.

Sandy and Liz volunteered to join the Community Activities Sub-Committee

Amanda and Lou volunteered to join the Conservation, Improvement and Maintenance Group

12. Date of next AGM Thursday 9th May 2019

The AGM ended at 7.50pm