



# East Worlington Parish Hall

## Draft Minutes Annual General Meeting Thursday 14<sup>th</sup> May 2015

### 1. Meeting Opened by the Chair

Steve welcomed everyone to the meeting including Hayley Hardy and Rachel Jenkins.

Steve explained the AGM procedure and committee structure.

### 2. Present and Apologies

**Present:-** Steve Baber (Chair), Campie Hurst Bannister (Vice Chair), Miya Bond (Treasurer), Jude Coldwell (Secretary), Brian Edwards, Sandy Haughton, Philip Risdon, Lorna Manton, Liz Guppy, Winnie Corley, Rachel Jenkins, Hayley Hardy, Ron Moore.

**Apologies:-** Terry Pullen

### 3. Minutes of the AGM dated 8<sup>th</sup> May 2014

Decision	Action
The minutes of the AGM dated 8 <sup>th</sup> May 2014 were approved and signed. Proposed: Miya Seconded: Brian All in favour	

### 4. Matters Arising

There were no matters arising.

### 5. Annual Trustees Report

The Annual Trustees Report had been circulated to committee members by email prior to the meeting, this is a record of the year 2014/2015.

Included in the report are the achievements of the past year. It was considered that we had successfully achieved many of our work targets during the year as outlined in our Business Plan.

### 6. Treasurer's Report

Steve thanked Miya for all her hard work with the accounts.

Miya reported on the following:-

- The year's accounts had been signed off by an independent examiner.
- An amazing amount of money had been received/promised through grants and she recognised contributions made by Steve, Lorna and Judith Kauntz.
- Fund raising events have increased this year, this includes the Sunday Brunch, Pub Night, Crocus and Cream teas, talks and 60's night. Committee

members had played a key role in organising and running these events and made a significant contribution to their success.

Decision	Action
Accept the accounts as a true record. Proposed: Campie Seconded: Sandy All in favour	

**Secretary's Report** - Steve thanked Jude for her work as secretary during the year.

**H&S Report** – Brian reported that the Fire Safety Policy had been reviewed and was valid for the next 12 months and the fire risk report was still valid. The test lights and fire safety log had been saved. There was only one issue this being the emergency light in the kitchen which had been replaced. There were no questions. Steve thanked Brian for his work over the past year.

## 7. User Organisation Reports

- i. **Parish Council** – The Parish Council had not met and there was no report.
- ii. **Parochial Church Council** – The PCC had not met and there was no report.
- iii. **East Worlington Primary School/Chulmleigh Academy Trust** – There was no report from the School.
- iv. **Women's Institute** – Winnie read a report from the WI. This was handed to Jude for filing.

## 8. Notification of Organisations Representatives

- i. **Parish Council** – The Parish Council had not met, however, Philip said he would accept the role of representative for the coming year if agreed by the Council.
- ii. **Parochial Church Council** – the PCC had not met, Winnie said she would continue with this role.
- iii. **East Worlington Primary School/Chulmleigh Academy Trust** – This to be confirmed.
- iv. **Women's Institute** – The WI had not met, Winnie confirmed that she would continue with this role for 2015/16.

## 9. Election of Elected Trustees

Jude confirmed that she would be leaving the committee.  
With the exception of Jude all committee members were re-elected.

## 10. Co-opted Trustees

There are still vacancies to co-opt new Trustees

## 11. Election and Appointment of Officers of the Committee

Steve Baber (Chair)

Proposed: Sandy  
Seconded: Campie

Campie Hurst Banniser (Vice Chair)

Proposed: Philip Risdon  
Seconded: Liz Guppy

Miya Bond (Treasurer)

Proposed: Lorna Manton  
Seconded: Winnie Corley

Rachel Jenkins (Secretary)

Proposed: Sandy Haughton  
Seconded: Miya Bond

Steve thanked Rachel and welcomed her to the committee.

Lorna Manton (Booking Secretary)

Proposed: Campie Hurst Bannister  
Seconded: Brian Edwards

Steve Thanked Lorna.

The AGM ended at 8.00pm