



East Worlington Parish Hall

EAST WORLINGTON PARISH HALL MANAGEMENT COMMITTEE
A Meeting to be held on Thursday 9th July 2015
At 7.30pm in the East Worlington Primary School (Oak Classroom)

AGENDA

i Present and Apologies:

ii Minutes:

- i The minutes of the meeting held on Thursday 14th May to be approved and signed

iii Matters Arising:

iv Finance:

- i Treasurer's Report (for information) – Miya
- ii Update on Grants and Funding – (for information) Steve
 - a. Awards for All
 - b. The Veneziana Fund
 - c. Aviva Community Fund
 - d. North Devon Councillor Community Grant
 - e. North Devon Communities Fund

v Business Plan:

- i Update on Booking Arrangements and Procedures
- ii Heritage Group Report – (for information) Heritage Group

vi Membership Roles and Responsibilities:

- i Attracting New Members – (for discussion) All
- ii Monthly Draw – (for discussion) All
- iii Newsletter / Publicity – (for discussion) All

vii Policies:

- i Monthly Electric and Fire Safety Testing (report) – Brian
- ii Sale of Alcohol – (for discussion)

viii Improvement and Development:

- i Conservation and Building Project Update – (for information) Steve
- ii Timber floor – (for information and decision) Steve

ix Repairs and Maintenance:

- i Update on Maintenance and Repairs (for information) Steve / Ron / All

x Marketing, Promotions and Communications:

- i Summer Newsletter - Steve

xi Activities and Events:

- i Report on Pub Games Night With Live Entertainment– All who attended
- ii Report on Community Lunch - Steve
- iii Fund-raising Activities 2015 / 2016
 - a. Bearnas Hampton and Littlewood - "Call My Bluff" evening - Liz
 - b. Recipe Book - Liz
 - c. Pizza Night

xii Any other Business:

xiii Date of Next Meeting:

- 7.30pm Thursday 12th November 2015
 - 7.30pm Thursday 10th March 2016
 - 7.30pm Thursday 10th September 2015
 - 7.30pm Thursday 14th January 2016
 - 7.30pm Thursday 12th May 2016
- AGM and Scheduled Committee Meeting