**MINUTES OF THE EAST WORLINGTON HERITAGE PROJECT GROUP MEETING HELD AT TOWN FARM BARN ON 12TH AUGUST 2013 AT 7.30 PM**

Present: Steve Baber (Chair), Miya Bond, Liz Guppy, Sandy Haughton, Gavin Manton, Lorna Manton (minutes)

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|  | **ITEM** | **ACTION** |
| 1 | **Note taker & convener**It was agreed that LM would take notes and SB would be group convenor and point of contact. |  |
| 2. | **Notes, Agendas & Minutes structure**It was agreed this information would be stored within the Heritage Google Drive which all members of the Group can access. |  |
| 3. | **Update since last meeting**SH reported that Worlington archive material is not held by Rosemary & Derek Webber. DW suggested Marzie Fiske may have & will investigate. LG will also investigate via MF’s brother. It was agreed LG would retain any written records on behalf of the Group at her house.SH has located where the Tanners live re recording reminisces. She will bring recorder & disclaimer re reminisces to next meeting.Food historian not yet found.SH passed to the meeting booklets which are currently used by Tiverton Museum information from which could help the project.SH suggested as next year is centenary of 1st World War the Group could consider finding out info including service & school records, 1911 census etc. on people whose names are on the War Memorial.LG reported that her brother had visited the hall & surrounding area & he had suggested, amongst other things, that the currently boarded up doors could be made from original floor board from the barn. From his knowledge & experience he anticipated there had been settlement in the area, particularly by the church & EW House and this might become evident by looking at aerial photographs. He also suggested the Group look at web sites re heritage funding at Martock and Poundstock. At Mitchenhampton he is helping with a similar bid to the Worlington one.It was agreed the Group should visit Braton Clovelly and Dunster Tither Barns.LG informed the group that Hannah Shaw, a newly qualified archaeological student from Durham, may be interested in assisting with the project.SB has been working on a framework for plans which he emailed to the Group. He is also completing a budget plan for the bid. All costs must be identified (even those in kind).LM & GM had visited the Records Office in Exeter & photographed the Tithe Maps. They informed the meeting that records are held on apprentices, birth, deaths & marriages & financial matters for the 19th century. The Group may want to consider focusing on a particular date & utilising these records produce an appropriate record. They suggested looking into the history of EWPS. SH hoped to be able to find records held at schoolMB had been concentrating on taking over the finances of the Parish Hall but had made initial investigations re setting up a blog and hopes to demonstrate at next meeting. The Group could also look at using an on line diary. | DW & LG investigate re Worlington archiveSH recorder & disclaimer to next meetingb/f next meetingSH to look for aerial photos which it is believed the school holdLG to contact David Arney SH to try to locate school history recordsMB to progress |
| 4 | **Purchase Tithe Map document**It was agreed SB would purchase this document at an anticipated cost of £40 | SB to purchase maps |
| 5 | **Project Planning Matrix & Cataloguing**It was agreed this would be maintained on Google Drive under research grid. Sub folders relating to grid would be set up by MB | LM set up grid folderMB set up sub folders |
| 6. | **Project Priority**It was agreed to research definitions for tithe barns and how the tithe system functioned. | Whole Group |
| 7. | **Heritage Lottery Project Plan**SB informed the meeting that the bid was nearing completion. Figures to be completed this week. SB will send completed bid to Group so they may proof read & respond if necessary. | Whole Group |
|  | The meeting closed at 8.45 pm. Next meeting 2.9.13 at LG’s house at 7.00 pm |  |