**MINUTES OF THE EAST WORLINGTON HERITAGE PROJECT GROUP MEETING HELD AT DAVID’S LAND ON 3rd AUGUST 2015 AT 7.00 PM**

Present: Steve Baber (Chair), Miya Bond, Liz Guppy, Sandy Haughton, Gavin Manton, Lorna Manton (minutes), Philip Risdon

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|  | **ITEM** | **ACTION** |
| 1 | **Approval of Minutes of Meetings of 1st June 2015**  The minutes were approved as drafted and signed by the Chair. |  |
| 2 | **Update on Conservation & Building Works**  SB informed the meeting that revised costs were awaited from the builder which would, hopefully, result in a lower estimate. VAT will be payable on the works. MB has looked at registering the Hall for VAT purposes & had ascertained that VAT would only be applicable on hall hire & ancillary costs. It was felt this could be viable. MB will investigate further & this matter will be discussed at the Parish Hall Committee meeting. | MB |
| 3 | **Dwellings Survey**  No further surveys have been received. It was suggested the photography club could take photos of all Parish houses. SH to progress.  L & GM to produce a flyer to be hand delivered explaining the purpose of the Group, dwellings survey & why photos to be taken. Request residents to contact the Group if they do not want a photo of their residence taken. Ascertain if there is any legal reason why photos cannot be taken. | SH  LM GM  GM |
| 4 | **Hall Launch**  It was agreed there should be a display relating the history of Southview Cottage (formerly the Poor House). This to be an example of what is hoped to be produced for all Parish properties.  GM to contact BP to request sketch of Southview.  LG had contacted Hamptons who would be happy to attend an antiques evening. It was agreed this would be after the renovations. | GM, LM  LG  GM |
| 5 | **Parish Recipe Book**.  LG had not received any recipes. SH & LG to mention at WI meeting on 12.8.15. | LG, SH |
| 6 | **Parish Hall Research**  LM had been transcribing minutes re heating, toilets and thatch. MB suggested Group purchased Dragon software to ease transcribing. LM to find out cost & report back. | LM |
| 7 | **Longstone**  PR expressed concern as this pre Christian, ancient monument stone is leaning badly. PR to contact English Heritage to ascertain what action may be taken. | PR |
| 8 | **Any Other Business**  LG reported that she had contacted Rosemary Webber & Paula Townsend re local information. She will contact again at end of August.  LG had an informative meeting with Sylvia Styles & her daughter.  SB to update Heritage Lottery re actions to date.  SB mentioned workshops for cob walling, lime plastering & thatching needed to be arranged. Also talk by archaeologist. MB to make enquiries re cob walling.  School Project – LG had contacted S Pinn. It was agreed LG & SH would do a block week in Autumn Term (21.9.15. suggested) looking at dwellings in the Parish  Recordings of local people were discussed, SH may be able to borrow digital recorder from Tiverton museum, MB also has a digital recorder.  SH to take internal photos of old school house before remedial works start. SB to talk to Terry Pullen to arrange access. | LG  SB  MB  SH  SH  SB |
| 9 | The meeting closed at 9.00 pm  Next meeting 7.9.15. at L & GM’s house at 7.00 pm. |  |